

Job Details

Job Title / Designation	: Company Secretary * Compliance Officer
No. of Vacancies	: 1
Job Description	: The incumbent should be ACS with at least 4-5 years post qualifications exp. of handling Corporate Secretarial, Company Law, SEBI and Stock Exchanges and other applicable legal compliances, etc.. Also would be handling few unlisted companies in the Group. May have to shoulder group related responsibilities in the relevant field of secretarial .
Work Experience	: 4 to 5 years
Functional Area	: Corporate Secretarial
Industry	: Service
Keywords	: Company Secretary
Location	: Mumbai
Annual Salary Range	: Rs. 4.0 to 4.5 lakh
Other Salary Details	: As per rules of the company.

Desired Candidate Profile

Profile Description	: Academically good, analytical bent of mind, self motivated, a team leader and team mate, flexible, having good contacts with relevant statutory authorities with whom there is regular interaction.
Basic / UG Qualification	: Any graduate
PG Qualification	: ACS, Company Secretary

Employer Details

Company Name	: Weizmann Group
About Company	: Weizmann Group has two listed Companies. The group has diverse interest in Textile processing, Domestic money Transfer, Power Generation from Renewable Sources, Manufacture of Wind Monitoring Systems, Non-banking Finance, Export of Machinery Components and Beverage Manufacturing.